

**HENDERSON**  
**Police Department**  
**(2018)**



# **Department Accident and Injury Analysis**

## **Accident and Injury Analysis for (2018)**

This analysis was conducted for the purpose of reviewing the [Henderson](#) Police Department's Vehicle Accidents and Personal Injuries for calendar year (2018). The [Henderson](#) Police Department takes its obligations seriously to provide the most effective and efficient police service while ensuring employee safety. Law Enforcement is a particularly dangerous occupation and while many of our activities are fraught with risks, employees must take every action possible to remain safe and prevent accidents and injuries when possible. This analysis is conducted each year to comply with Texas Law Enforcement Best Practice 4.10 and to attempt to identify methods for reducing the number of vehicle accidents and personnel injuries.

This analysis consists of two parts. First is the analysis of all Vehicle Accidents by members of this department, both sworn and non-sworn. The second part is an analysis of all non-vehicle personal injuries occurring during the year. The non-vehicle personal injuries can be any type of injury from straining a back due to heavy lifting to an injury occurring during a scuffle with a prisoner.

## **Accident and Injury Reporting Requirements**

Texas Law Enforcement Best Practice 4.10, and [Henderson](#) Police Department General Order Policy 2.6 requires each vehicle accident and personal injury be reported and investigated.

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# HENDERSON POLICE DEPARTMENT



*"Blessed are the peacemakers, for they shall  
Be called the children of God."  
Matthew 5:9*

## Policy 2.6 Accident and Injury Prevention

Effective Date: 02.19.2015

Replaces:

Approved: \_\_\_\_\_

Chief Chad Taylor

Reference: 4.10

### I. POLICY

Motor vehicle crashes involving agency vehicles present serious risks to agency personnel and the public as well as considerable financial loss due to injury, loss of manpower, vehicle damage, and possible tort liability. Personnel injuries also result in lost time, financial loss and the pain and suffering of our personnel. It is the department's responsibility to minimize these incidents through training, policy development, and review of incidents for compliance with policy. The department will utilize a review process for evaluating crashes and injuries in order to determine cause and to institute corrective and preventive actions where needed. The reviews and hearings concerning these crashes and injuries shall be conducted according to policy and procedures established herein.

### II. PURPOSE

This policy provides the authority, and operating procedures for review of agency motor vehicle crashes and personnel injuries.

### III. DEFINITIONS

- A. Motor Vehicle Accident: For purposes of this policy, a motor vehicle crash is any collision of a vehicle—with another vehicle, stationary object, or person—owned by or assigned to this agency that results in property damage (regardless of amount) or personal injury.

- B. Personal Injury: For purposes of this policy, a personal injury is any injury to a member of this department resulting in immediate or subsequent treatment by a physician, lost work time, or requiring reporting under workers compensation rules.
- C. Non-preventable Crash or Injury: A crash or personal injury shall be classified as non-preventable when it is concluded that the member/operator exercised reasonable caution to prevent the crash or injury from occurring and observed applicable agency policy, procedures, and training.
- D. Preventable Crash or Injury: A crash or injury shall be deemed preventable when the member/operator failed to observe agency policy, procedures, or training, and/or failed to exercise due caution or appropriate defensive driving or trained defensive tactics.

#### **IV. PROCEDURES:**

##### **A. Training**

1. The department will provide on-going training to all employees on accident and injury prevention. The Annual Analysis of Accidents and Injuries described in Section E of this order shall be reviewed to identify the training needs of the department.

##### **B. Reporting and Investigating Motor Vehicle Crashes and Injuries.**

1. Unless incapacitated, employees are responsible for immediately notifying communications or their supervisor of any motor vehicle crashes and any personal injury sustained while on-duty. Communications shall notify the on-duty patrol supervisor and watch commander.
2. Supervisors shall be responsible for ensuring that crash investigations are conducted by persons with appropriate traffic investigation training. The supervisor will also conduct an investigation and complete any necessary worker's compensation forms needed for treatment or immediate reporting of an injury.
3. Where feasible, the supervisor, any accident investigators, and the involved officer(s) shall file reports on departmentally approved forms within 24 hours of a crash or injury occurrence.

4. The supervisor shall prepare a memorandum to the Chief that shall include the following information:
  - a. Details of the accident or injury and contributory factors to the crash or injury.
  - b. Statements of witnesses.
  - c. Name and insurance information on involved drivers and others involved in a crash, and the nature/seriousness of injuries and/or property damage.
  - d. A statement as to whether the supervisor believed the member's injury or crash was "preventable" or "non-preventable"—as defined by this policy—with documentation supporting those conclusions.
  - e. Any recommendations that would help prevent similar crashes in the future.
  
5. The Chief will review the supervisory investigation and make a determination of whether the accident or injury was Preventable or Non-Preventable.
  
6. Remedial Action

In addition to any other disciplinary measures taken by the department for a violation of policy, members of the department may be required to comply with the following:

- a. Members of the department that have a preventable vehicle crash may be required to undergo additional training, take a defensive driving course, or other corrective measures.
  - b. More than four vehicle crashes in any 5-year period may result in termination for failure to perform basic job functions in a safe manner.
  - c. Members of the department that have repeated preventable injuries may be terminated due to inability to perform basic job functions in a safe manner.
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- C. Annually the Patrol Commander shall conduct an analysis of all accidents and injuries and make any recommendations for training, equipment or policy changes needed to reduce employee motor vehicle accidents or personal injuries. The report with its recommendations will be forwarded to the Chief of Police for review and any action necessary.

Any time an employee is involved in a vehicle accident, department policy requires a Supervisor be immediately notified by the Dispatch center. The supervisor is required to go to the scene and conduct an investigation into the cause of the accident. If there is significant damage to either the police vehicle or a citizen’s vehicle, the Supervisor may request the investigation be completed by a traffic accident specialist or even by another law enforcement agency.

The accident is reviewed to ensure the officer’s actions were appropriate and within the guidelines of Department Policy. If the officer violated department policy or state law without justification, a departmental investigation is required and the officer may receive additional training or in some cases discipline up to and including termination from employment. This annual analysis is not intended to determine if an officer acted inappropriately, but to identify department wide trends that may suggest changes in policy, training, equipment or supervision.

Any personal injury occurring on the job that requires any form of treatment including first aid, must be reported immediately. Supervisors must complete the First Report of Injury and forward it to the Human Resources Department. Part of this reporting is attempting to determine the cause of the injury and methods for prevention. A copy of this form is maintained by the department and reviewed as part of this report to determine the causes of injuries within the department.

## Vehicle Accident Comparison 2018

There were a total of 6 Reported Vehicle Accidents this year.

The Accident Causes are listed below by type.

	2018		<b>Difference</b>
Fail to Maintain Control			
Improper Backing			
Ran Red Light/Stop Sign			
Speeding			
Driver inattention	5	Avoidable	
Other	1	Unavoidable	
<b>Total</b>	<b>6</b>		

## Personal Injury Analysis 2010/2011

There were a total of 9 personal injuries reported this year.

The injury causes are listed below by type.

	2018		Difference
Injured by animal	2	Avoidable	
Training Injury	2	Avoidable	
Fight with suspect	3	Unavoidable	
Fleet accident	1	Unavoidable	
Knocking on door	1	Avoidable	
<b>Total</b>	<b>9</b>		

## Individual Officer Analysis

While each employee's actions were reviewed immediately following the incident by the department, patterns of behavior can also indicate the need for additional training or supervision. Employees that were involved in multiple incidents this past year were reviewed in detail to determine if any additional training might be required.

## Damage and Injury

In 2018, there were 6 accidents, and 9 personal injuries which had some damage or lost work time associated with the incident. These accidents and injuries are summarized below:

None of the on duty vehicle accidents resulted in a loss of work days. One of the on duty vehicle accidents totaled one of the PD's patrol units, while the others were minor in nature. On duty personal injuries resulted in either EMS inspection, or a subsequent ER visit that may have involved X-Rays/MRI. Most of the injuries required no days off initially, though 2 of the injured later had medical procedures that required recuperation time off work: 1 required 2 months off in 2018 while the other required 3 weeks off in 2019.

## Policy Violations

The department policy on routine and emergency driving, including pursuits is reviewed periodically with employees to ensure they know their responsibilities. If an employee is found in violation of a department policy or law, the Chief may decide on an appropriate response, which may include additional training or even disciplinary actions if necessary.

In 2018, there was \_\_1\_ policy violation identified in regards to vehicle operation or safety violations.

While all accidents in 2018 were minor and due to driver inattention, one in particular occurred while the driver was in FTO (Field Training Officer) training and occurred due to officer not paying attention to surroundings. Said FTO Recruit was issued a Verbal Written Warning for the violation and cautioned against any further driving oversights during FTO training.

## Summary and Recommendations

All on duty traffic accidents in 2018 were due to driver inattention and preventable. All on duty injuries in 2018 were minor and most were preventable. Three injuries were unavoidable as they occurred while struggling with suspects. 2 injuries were incurred during Defensive Tactics training and highlighted the need to implement a higher level of Instructor/Student caution during classes involving physical contact. 2 more injuries were caused during animal encounters and highlighted the need for officers to exercise more caution while dealing with animals. Driver and employee safety material has been incorporated into Roll Call Briefing Trainings and should keep officers and employees mindful of their responsibilities to exercise due diligence for the safety of the public, themselves and their co-workers when operating police vehicles, during training or in the performance of their duties.

## Command Review:

Any Actions to be Taken:

The PD will continue to incorporate Roll Call Briefing Trainings that encourage better employee and driver safety, along with continuing to encourage employees to maintain a working knowledge of the PD Policies and SOP (Standard Operating Procedures) because these already establish safe protocols and procedures to follow in most circumstances encountered.

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Chief of Police

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Date