

**MINUTES OF THE  
HENDERSON CITY COUNCIL  
REGULAR COUNCIL MEETING**

June 19, 2019

The City Council met on this date at 6:00 p.m. with Mayor John (Buzz) Fullen presiding. Council Members present included Tommy Goode, Michael Searcy, Henry Pace, Melissa Morton and Steve Higginbotham.

Staff members present included City Manager Jay Abercrombie, City Secretary Cheryl Jimerson, City Attorney Joe Shumate, Police Chief Chad Taylor, Fire Chief Rusty Chote, Public Services Director Davis Brown, Community Development Manager Billy Hughes, Finance Director Karen Vaughn, HEDCO Director John Clary, Civic Center Manager Laura Wilkerson, and Communications and Marketing Coordinator Letti Goodrich.

**INVOCATION AND PLEDGE OF ALLEGIANCE:** Council Member Henry Pace gave the Invocation and Mayor Buzz Fullen led the Pledge of Allegiance.

**CITIZENS' COMMENTS:**

Commissioner Gipson announced the benefit lunch for Dale Summers on the Cassidy Jones parking lot June 24<sup>th</sup>.  
Mayor Fullen announced the July 4<sup>th</sup> Parade and events at Lake Forest Park  
City Secretary Cheryl Jimerson stated there was a correction to item 3 on the consent agenda, it should be Helen Hillin.

**PRESENTATIONS/ANNOUNCEMENTS:**

There were none.

**CONSENT AGENDA:** *Consent Agenda items are considered to be routine in nature and may be acted upon in one motion. Any item requiring additional discussion may be withdrawn from the Consent Agenda by the Mayor, Councilmember or City Manager, and acted upon separately.*

1. Consideration and possible action on the following Minutes:
  - ❖ May 7 – Strategic Plan Meeting
  - ❖ May 14 – Special Workshop Meeting
  - ❖ May 14 – Regular Council Meeting
2. Consideration and possible action upon HEDCO financials for April 2019.
3. Consideration and possible action on a new Main Street Advisory Board Member Tammy Helen.
4. Consideration and possible action on approval of street closures for Independence Day Celebration and Parade July 4, 2019.
5. Consideration and possible action on approval of a street closure request on Minden Street from Brick Street Grill between South Main and Calhoun Streets June 28, 2019.
6. Consideration and possible action upon the engagement letter to contract for auditing services with Gollob, Morgan, Peddy, CPA for fiscal year ending September 30, 2019.

Mayor Fullen introduced the Consent Agenda. Council Member Melissa Morton made a motion to approve the consent agenda, duly seconded by Council Member Steve Higginbotham; the motion passed unanimously.

**COUNCIL BUSINESS – REGULAR SESSION:**

7. Consideration and possible action upon awarding the First Phase of the Street Rehabilitation package for Improvements of the Bond program.

Public Services Director Davis Brown made Council aware of the bid opening yesterday (June 18) and asked Neal Holland (Engineer for this project) to join him. Neal stated there were six bids received for the first phase of this project and the low bidder was Rayford Truck and Tractor out of Marshall for \$1,503,633. The estimated cost of the project was

\$1.72 million and his recommendation is to award the project to Rayford Truck and Tractor.  
Council Member Tommy Goode made a motion to award the bid to Rayford Truck and Tractor, duly seconded by Council Member Melissa Morton; the motion passed unanimously.

8. **Consideration and possible action adopting a resolution 19-06-08 amending the Master Fee Schedule (HB852).**  
City Manager Jay Abercrombie explained how and why the Master Fee Schedule had to be amended. HB852 no longer allows permits to be based off the value or cost of construction. The Community Development Manager Billy Hughes, Building Official Cliff McElfresh, City Secretary Cheryl Jimerson and City Manager Jay Abercrombie worked diligently together to come up with a plan to base the fee's off square footage. Billy and Cliff worked gathering information from other cities and put the fee schedule together so the City of Henderson would be in compliance with HB852.  
Council Member Michael Searcy made a motion to approve Resolution 19-06-08 amending the Master Fee Schedule as submitted, duly seconded by Council Member Steve Higginbotham; the motion passed unanimously.

**DEPARTMENTAL REPORTS:**

9. **The City Council may deliberate and make inquiry into any item listed in the Departmental Reports.**

- A. City Manager
- B. Fire Department
- C. Police Department
- D. Community Development
- E. Public Services Department
- F. Public Utilities
- G. Finance Department
- H. Court, Main Street, Tourism/Civic Center
- I. HEDCO
- J. City Attorney

All departmental reports were submitted to Council and addressed individually as needed.

**EXECUTIVE SESSION:**

10. **Executive Session to discuss Consultation with Attorney (Lake Striker Water Agreement), Personnel Matters (Animal Center), Real Property (Lease Agreement) in accordance with Vernon's Texas Government Code Annotated, Chapter 551, Section 551.071, 551.072.**  
Mayor Fullen adjourned regular session at 6:25 P.M.

11. Mayor Fullen reconvened into regular session at 7:12 P.M. and asked Council to take action necessary from Executive Session.  
Council Member Michael Searcy made a motion directing Police Chief Chad Taylor to create and hire an Animal Center Director, duly seconded by Council Member Melissa Morton; the motion passed unanimously.

**ADJOURNMENT:**

12. **Adjourn.**

There being no further business to come before the Council at this time, upon motion by Council Member Steve Higginbotham, duly seconded by Council Member Michael Searcy; with a unanimous vote of the Council, the meeting was adjourned.

APPROVED:

  
John Buzz Fullen, Mayor

ATTEST:

  
Cheryl Jimerson, City Secretary